

**Missouri Consolidated Health Care Plan  
Responses to Vendor Questions  
2019 Procurement and Vendor Management Solution RFP  
August 9, 2018**

These responses are provided by MCHCP to questions received from potential bidders for the 2019 Procurement and Vendor Management Solution RFP.

Question	Response
1 May companies from outside the USA apply for this contract, like from India or Canada?	As stated in Section C20 of the Mandatory Contract Provisions, <i>All services under this Contract shall be performed within the United States. Contractor shall not perform, or permit subcontracting of services under this Contract, to any off-shore companies or locations outside of the United States. Any such actions shall result in the Contractor being in breach of this Contract.</i>
2 Will we be required to attend meetings at MCHCP?	MCHCP does not anticipate the need for in-person meetings at MCHCP's offices. However, MCHCP's strong preference is for training to take place at its offices in Jefferson City, MO. MCHCP is open to the training taking place via Web Ex.
3 May tasks required in the RFP be performed outside the USA, like from India or Canada?	As stated in Section C20 of the Mandatory Contract Provisions, <i>All services under this Contract shall be performed within the United States. Contractor shall not perform, or permit subcontracting of services under this Contract, to any off-shore companies or locations outside of the United States. Any such actions shall result in the Contractor being in breach of this Contract.</i>
4 May we submit our proposal via email?	No. As stated on the signature page of the RFP, <i>Proposals must be mailed to Attn: Judith Muck, Missouri Consolidated Health Care Plan, 832 Weathered Rock Court, P.O. Box 104355, Jefferson City, Missouri 65110, (UPS, Federal Express, etc. use zip code 65101). Proposals must be clearly marked "Procurement Solution RFP – FILING DATE August 24, 2018.</i>
5 How many internal users does MCHCP need to access the system? Internal users would be MCHCP employees who would be creating and monitoring the RFPs and vendor management.	MCHCP expects to have 2-3 users.
6 We have written non-disclosure agreements with all our clients which specifically exclude them being used for marketing purposes. How do we address the references section of the RFP? We may be able to get exceptions but if those are not available, should we proceed with the proposal?	MCHCP will check references on bidders that reach finalist status. See Section D3.5 for the criteria used to determine finalists.
7 What is the current process utilized by MCHCP for the RFPs described in the proposal?	MCHCP currently contracts with DirectPath for the services described in this RFP.
8 Do you have external consultants working on these RFPs with your staff (providing RFP questionnaire content, advisory services, analysis, etc.)?	MCHCP contracts with Willis Towers Watson for actuarial and consulting services. We often consult with them to provide RFP content. Typically, MCHCP staff conducts the vast majority of RFP evaluations.